

CLASSIFIED EMPLOYEE RESIGNATION

Classified employees who wish to resign shall give notice of their intent to resign and final date of employment 14 days prior to their last working day.

Notice of the intent to resign shall be in writing to the superintendent.

The requirements stated in the Master Contract between employees in that certified collective bargaining unit and the board regarding the resignation of such employees shall be followed.

Legal Reference: Iowa Code §§ 91A.2, .3, .5; 279.19A; 285.5(9) (2013).

Cross Reference: 411.3 Classified Employee Contracts
413 Classified Employee Termination of Employment

Approved 4/12/2004 Reviewed 8/11/2014 Revised _____