

CLASSIFIED EMPLOYEE RETIREMENT

Classified employees who wish to retire shall give notice of their intent to retire and final date of employment 30 days prior to their last working day. No classified employee will be required to retire at any specific age.

Notice of the intent to retire shall be in writing to the superintendent. The written notice must state the employee's desire to retire and be witnessed by another party other than the principal or the superintendent.

Classified employees and their spouse and dependents who have group insurance coverage through the school district may be allowed to continue coverage of the school district's group health insurance program, at their own expense, by meeting the requirements of the insurer.

Legal Reference: 29 U.S.C. §§ 621 *et seq.* (2012).
Iowa Code §§ 91A.2, .3, .5; 97B; 216; 279.19A, .46 (2013).
581 I.A.C. 21.
1978 Op. Att'y Gen. 247.
1974 Op. Att'y Gen. 11, 322.

Cross Reference: 401.14 Recognition for Service of Employees
413.3 Classified Employee Early Retirement

Approved 4/12/2004

Reviewed 8/11/2014

Revised _____