

WEB PAGE POLICY

The Clinton Community School District makes Internet access available to staff and students. The District also maintains a District Web site. The purpose of the Web site is to provide a source of up-to-date information about the District and the programs offered to students, parents, and the community. The Web site also offers a portal for parents to access and maintain a record of their student’s progress through the school system each year.

This policy outlines the guidelines and responsibilities of the authors who create and maintain the pages of the Clinton Community School District site.

All Web pages on the District’s server become property of the district. The Technology Coordinator is responsible for all Internet hardware, connections, and infrastructure support systems. The District reserves the right to remove any web page(s) that do not adhere to the guidelines described in this policy.

WEB PAGE CONTENT

1. All web page content should be related to District or individual school information, curriculum, and instruction, school activities, or general information which would be of interest.
2. All communications via the District Web pages will comply with the Board approved District Internet Appropriate Use Policy.
3. All Web pages will be free of spelling and grammatical errors.
4. Web page content shall be kept current and will be the responsibility of the building administrator or designated staff member.
5. The District provides an e-mail account for staff and will retain the right to publish these e-mail addresses on the District web site.

WEB PAGE DESIGN

1. All building home pages will link to the District home page.
2. Pages will avoid the need for excessive scrolling.
3. Personnel should adhere to all copyright laws in the building of web information.
4. Pages should be professional, legible, and consistent in content.

STUDENT SAFETY

1. The District will use discretion in the use of student information on the district web site to respect students.

Concern about the content of any page(s) created by District employees should be directed to the building administrator or superintendent.

Legal References: Iowa Code § 279.8 (2014).

Cross References: 505 Student Scholastic Achievement
 506 Student Records
 605 Instructional Materials
 605.6 Internet Appropriate Use

Approved 7/09/2007

Reviewed 9/14/2015

Revised _____