

SECRETARY'S REPORTS

The board secretary/treasurer shall report to the board each month about the receipts, disbursements and balances of the various funds. This report shall be in written form and sent to the board with the agenda for the board meeting.

Legal Reference: Iowa Code §§ 279.8; 291.7 (2013).

Cross Reference: 206.3 Secretary
211.1 Annual Meeting
707 Fiscal Reports

Approved 8/9/2004

Reviewed 10/13/2014

Revised _____