

## DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

## 1.1 PROJECT INFORMATION

- A. Notice to Bidders: Prequalified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
1. Regulatory Requirements: All applicable local and state laws and regulations shall govern submittal, opening, and award of bids.
- B. Project Identification: **Clinton CSD RCx Implementation**
1. Project Locations:
- a. Eagle Heights Elementary School  
1350 Maine Ave  
Clinton, IA 52732
  - b. Whittier Elementary  
1310 2<sup>nd</sup> Avenue South  
Clinton, IA 52732
  - c. Jefferson Elementary School  
720 4<sup>th</sup> Avenue  
Clinton, IA 52732
  - d. Bluff Elementary School  
1421 South Bluff Blvd  
Clinton, IA 52732
  - e. Clinton High School  
817 8<sup>th</sup> Avenue South  
Clinton, IA 52732
- C. Owner: **Clinton Community School District**
1. Owner's Representative: **Greg Cornilsen, [gcornilsen@clintonia.org](mailto:gcornilsen@clintonia.org) 563-357-1784**
- D. Engineer: **Michaels Energy, 400 Main St., Suite 200, La Crosse, WI 54601, (608) 785-1900**
- E. Project Description: Project consists of providing design documents as a follow-on service to the retro-commissioning (RCx) study at Clinton CSD.
- F. Construction Contract: Bids will be received for the following Work:
1. General Contract (all trades).
- a. HVAC Controls.
  - b. Mechanical Construction.
  - c. Electrical Construction.

## 1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders and Supplemental Instructions to Bidders issued by Owner, and delivered as follows:
1. Bid Date: Friday, March 2, 2018
  2. Bid Time: 2:00 p.m. local time.
  3. Location:
    - a. Clinton School District Administrative Building  
Large Conference Room  
1401 12<sup>th</sup> Ave North, Clinton, IA 52732
- B. Bids will be opened immediately at 2:00 pm on Friday, March 2, 2018 and reviewed.

## 1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of **10** percent of the bid amount. No bids may be withdrawn for a period of **10** days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

## 1.4 BOND

- A. Performance Bond and a Payment Bond each in the amount of 100 percent of the Contract Sum, with a corporate surety authorized to transact business in Project's jurisdiction.
- B. Contractor shall furnish a Performance Bond and Payment Bond, after receipt of bids and before execution of the Contract, in the amount of the full Contract Sum, on AIA Form A312, including an attached rider stating "It is hereby understood and agreed any suit under this bond must be instituted by the Contractor before the expiration of two (2) years from the date on which final payment under the Contract falls due."
- C. The bonds shall be issued by a responsible surety company authorized to transact business in Project's jurisdiction.
- D. The amount of the bonds shall be increased to cover additions made to the Contract during execution of the Work.

## 1.5 PREBID MEETING

- A. Prebid Meeting: A Prebid meeting for all bidders will be held at Clinton High School, 817 8<sup>th</sup> Ave South, Clinton, IA 52732 on **February 14, 2018** at **1:30 pm** local time. Prospective prime bidders are required to attend.
1. Bidder shall check in at the main office of the high school upon arriving.
  2. Bidders' Questions: Engineer will provide responses at Prebid conference to bidders' questions received up to **two** business days prior to conference.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes to attendees. Minutes of meeting are issued as Available Information and do not constitute a modification to the Procurement and Contracting Documents. Modifications to the Procurement and Contracting Documents are issued by written Addendum only.

#### 1.6 DOCUMENTS

- A. Procurement and Contracting Documents: Obtain electronic documents after February 2, 2018 by contacting Michaels Energy. Documents will be provided to prime bidders only; only complete sets of documents will be issued.

1. Printed documents can be provided for an additional printing and shipping fee.

#### 1.7 TIME OF COMPLETION

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

#### 1.8 BIDDER'S QUALIFICATIONS

- A. Bidders must have a minimum of five years of related construction experience. Project and work references shall be available to the Owner upon request.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond and separate Labor and Insurance in a form acceptable to Owner will be required of the successful Bidder.

#### 1.9 NOTIFICATION

- A. This Advertisement for Bids document is issued by Clinton Community School District.

END OF DOCUMENT 001113